



North Carolina Home Builders  
Educational & Charitable Foundation, Inc.

***General Information for Sending  
Recommendations, Transcripts & Nominations***

***If you are writing a recommendation for a student***, please explain how long you have known the student and comment on his or her intellect, leadership, work ethic, creativity or any other information you believe would be valuable to the evaluation committee. Return your letter in the envelope provided so that we receive it no later than April 30, 2023.

***If you are submitting a transcript for a student***, please be sure it includes grade point average, class rank and number in class. Send the transcript in the envelope provided so that we receive it no later than April 30, 2023.

***If you are nominating a student***, please fill out the nomination form and send it in the envelope provided so that we receive it no later than April 30, 2023. If you are nominating another NCHBA member's relation, please identify the relevant NCHBA member number for that nominee's family.

***April 30, 2023: Deadline to receive application in NCHBA office.  
NCHBA - P. O. Box 99090 - Raleigh, NC 27624 - (919) 676-9090***

*The following guidelines will apply in accepting applications for the NCHB Educational & Charitable Foundation, Inc. scholarships:*

**Eligibility:** Scholarships will be awarded to students nominated by members of NCHBA. Four year college students entering their junior or senior year, or two year technical school students entering their second year, who have declared their major in a construction related field may be nominated. Nominees shall be immediate family members (related by blood, i.e. children, step-children or grandchildren; students related by marriage, i.e. son-in-law, daughter-in-law, etc. shall not be eligible) of NCHBA member firms pursuing a career in the home building industry. Immediate family members of any current trustee of the NCHB Educational & Charitable Foundation, Inc. shall not be eligible. Student must be taking a minimum of 12 credit hours per semester to be eligible.

**Length of Time:** Initial scholarships will be for one year. Scholarship winners will be eligible for consideration for renewal if they maintain satisfactory progress in their studies. Scholarships will be awarded for a maximum of 4 semesters for college or university students and 2 semesters for technical school students.

**Criteria:** Scholarships will be based on a combination of need and merit as determined by the Board of Trustees. First preference will go to students attending college or technical school in North Carolina. Scholarship applications will include information on grades, achievements and financial need.

**Scholarship Number & Amount:** The number of scholarships and the amount of each scholarship will be determined by the Board of Trustees based on the availability of funds.

**Timetable:** Scholarship applications will be accepted beginning with the fall term each year and the Board of Trustees will meet in the spring to select the scholarship recipients. The scholarship winners will be announced each year no later than July.



**North Carolina Home Builders  
Educational & Charitable Foundation, Inc.**

***Applicant Information Sheet***

*To apply for the scholarship, you need to submit:*

1. Completed application form including copy of income tax return to verify income.
2. Three letters of recommendation. These letters should not be from family members. Please provide those writing your recommendations with the enclosed general information sheet and a stamped envelope. Be sure to allow enough time for your letters of recommendation to be written and sent.
3. Transcript from college or other post secondary institution. Be sure to allow several weeks for your transcripts to be sent.
4. Nomination form from sponsoring NCHBA member. Please provide the person nominating you with the enclosed nomination form, general information sheet and a stamped envelope.

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*Scholarship Application Form*

**-- Please Type --**

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (area code, number): (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Male  Female

Date of Birth (month, date, year): \_\_\_ / \_\_\_ / \_\_\_ Social Security #: \_\_\_ - \_\_\_ - \_\_\_

Father's Name (first, middle, last) \_\_\_\_\_

Address (if different from above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (area code, number): (\_\_\_\_) \_\_\_\_\_

Mother's Name (first, middle, last) \_\_\_\_\_

Address (if different from above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (area code, number): (\_\_\_\_) \_\_\_\_\_

**Secondary Education**

High School: \_\_\_\_\_

Dates attended: (from) \_\_\_\_\_ (to) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Program of Study: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

**Post Secondary Education (college, university, technical school, etc.):**

\_\_\_\_\_

Dates attended: (from): \_\_\_\_\_ (to) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

To be eligible for a scholarship you must be a full-time student. NCHBA defines a full-time student as a person taking no less than 12 credit hours per semester. Please indicate your credit hours here:

**Proposed Number of Credit Hours to be taken in the Fall 2023:** \_\_\_\_\_

**Proposed Number of Credit Hours to be taken in the Spring 2024:** \_\_\_\_\_

**Are you considered a Junior or Senior at your College or University:** \_\_\_\_\_

**School, Community and Professional Activities**

List organizations to which you have belonged, the dates and any offices held. Include organized sports.

| <u>Organization:</u> | <u>Member/Officer:</u> | <u>Dates (from - to):</u> |
|----------------------|------------------------|---------------------------|
| _____                | _____                  | _____                     |
| _____                | _____                  | _____                     |
| _____                | _____                  | _____                     |
| _____                | _____                  | _____                     |

**Hobbies and Special Interests:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Honors and Awards:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Which one activity has been the most meaningful to you and why?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To be eligible for this scholarship your major must be declared in a construction related field. What is your declared major? \_\_\_\_\_

Describe how you plan to pursue your construction related course of study and tell why you have chosen that field:

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**Work Experience:**

List any jobs you have held, dates of employment, hours worked, position, company and duties.

Dates (from - to): \_\_\_\_\_

Hours worked per week: (school year) \_\_\_\_\_ (summer) \_\_\_\_\_

Company: \_\_\_\_\_ Position: \_\_\_\_\_

Duties: \_\_\_\_\_

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Dates (from - to): \_\_\_\_\_

Hours worked per week: (school year) \_\_\_\_\_ (summer) \_\_\_\_\_

Company: \_\_\_\_\_ Position: \_\_\_\_\_

Duties: \_\_\_\_\_

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Dates (from - to): \_\_\_\_\_

Hours worked per week: (school year) \_\_\_\_\_ (summer) \_\_\_\_\_

Company: \_\_\_\_\_ Position: \_\_\_\_\_

Duties: \_\_\_\_\_

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List additional positions on a separate sheet of paper

**Financial Need**

**Income:**

Attach a copy of your tax return and your parents' most recent income tax return to verify income.

Total household income: \$ \_\_\_\_\_ Number in family: \_\_\_\_\_

Number of dependents: \_\_\_\_\_ Ages of dependents: \_\_\_\_\_

List your plans for financing your education (savings, employment, loans, other scholarships, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are there any unusual circumstances that affect your financial need?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Anticipated annual expenses:

School Year: \_\_\_\_\_ Tuition/Fees: \$ \_\_\_\_\_ Room/Board: \$ \_\_\_\_\_ TOTAL: \$ \_\_\_\_\_

School Year: \_\_\_\_\_ Tuition/Fees: \$ \_\_\_\_\_ Room/Board: \$ \_\_\_\_\_ TOTAL: \$ \_\_\_\_\_

**Check here if you are interested in applying for the North Carolina Professional Women in Building Scholarship.**

*This scholarship applies to female candidates only who are pursuing a degree in a construction related field. You must meet the same requirements as outlined in the NCHBECF Scholarship guidelines. One scholarship of \$500 will be presented each year.*

**Check here if you are interested in applying for Caleb's Endowment Scholarship.**

*This scholarship applies to "special needs" candidates only who are pursuing a degree in a construction related field. You must meet the same requirements as outlined in the NCHBECF Scholarship guidelines. One scholarship of \$500 will be presented each year.*

**Check here if you are interested in applying for Sean Sullivan Tradesperson Scholarship.**

*For students attending a community college or trade school and in his/her second year and majoring in one of the trades supporting the residential construction industry. \*Student does not need to be a blood relation to NCHBA member but must be nominated by a current NCHBA member. One scholarship of \$500 will be presented each year.*

**Notes:**



**North Carolina Home Builders  
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***Renewal Application Information Sheet***

*To re-apply for the scholarship, you need to submit:*

1. Completed renewal form.
2. Transcript from 2022-23. Use the envelope provided by student. Be sure to allow several weeks for your transcript to be sent.

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*Renewal Application*

--Please Type --

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

College Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone College: \_\_\_\_\_ Home: \_\_\_\_\_

Email Address: \_\_\_\_\_

2022-2023 Grade Point Average: \_\_\_\_ / \_\_\_\_ Major: \_\_\_\_\_

**Number Credit Hours:** Spring 2023 \_\_\_\_\_

**Proposed Number of Credit Hours to be taken in the Fall 2023:** \_\_\_\_\_

How many semesters do you anticipate it will take to complete your degree? \_\_\_\_\_

**2022-23 Activities, Honors and Awards:**

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**2022-23 Work Experience:**

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**Financial Need 2023-24:** Attach a copy of your 2022 income tax return – if \_\_\_\_\_  
supported by parents attach a copy of their income tax return.

Annual Tuition & Fees: \$ \_\_\_\_\_ Annual Room & Board: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_

Loans for financing education (savings, employment, loans, other scholarships, etc.):

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Were there any changes in your situation in 2022-23 that affect your financial need?

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-----Office Use Only-----

Date Transcript Received: \_\_\_\_\_

NCHBEF Amount Awarded: 2020: \_\_\_\_\_ 2021: \_\_\_\_\_ 2022: \_\_\_\_\_